



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DEV SAMAJ COLLEGE OF EDUCATION FOR WOMEN, FEROZEPUR CITY
Name of the head of the Institution	Dr. Rajwinder Kaur	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	01632222148	
Mobile no.	8968466077	
Registered Email	devsamaj_bed@yahoo.co.in	
Alternate Email	iqacdsce@gmail.com	
Address	Opposite Bawya da Gurdawara, Inside Bansi Gate, Ferozepur. 152002	
City/Town	Ferozepur	
State/UT	Punjab	
Pincode	152002	

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Gagandeep Kaur			
Phone no/Alternate Phone no.		01632222148			
Mobile no.		9463872778			
Registered Email		devsamaj_bed@yahoo.co.in			
Alternate Email		iqacdsce@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://devsamaj.co.in">http://devsamaj.co.in</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.devsamaj.co.in/calender/AQAR">http://www.devsamaj.co.in/calender/AQAR</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.12	2003	02-Apr-2003	02-Apr-2008
2	A	3.16	2012	20-Apr-2012	20-Apr-2017
<b>6. Date of Establishment of IQAC</b>			01-Jul-2011		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Orientation Programme for	26-Sep-2019		110		

B.Ed(II)	3	
Teacher	05-Sep-2020 1	250
Nukkad Natak by Krantikala Manch on the theme	06-Sep-2020 1	109
Competition in Creative Writing and Good Hand Writing	09-Sep-2020 1	50
Fit India Movement Launch live update	09-Sep-2020 1	109
Hindi Divas Celebration	14-Sep-2020 1	110
Rashtriya Poshan Maah Celebration	28-Sep-2020 3	130
Gandhi Jayanti Celebration	02-Oct-2020 1	130
Participation in Swatchta Abhiyan	02-Oct-2020 1	110
Trip to Sultanpur Lodhi	14-Oct-2020 1	40

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	130000
Year	2020

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. To review the student's evaluation process in terms of Internal Evaluation, Attendance, mid examinations, Assignments, Seminars for UG /PG students. 2. Previously formed cells/committees were converted to online mode. 3. Preparing leaders of tomorrow through online and offline activities. 4. Consolidated documentation of the various activities with the help of IQAC for the preparation of annual report. 5. Procurement of Online Teaching platform. 6. Organised first Virtual NSS camp and Virtual Annual Athletic meet. 7. Organised ICSSR, New Delhi Sponsored National Seminar and CDC sponsored National Seminar .

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## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
undefined	undefined
To strengthen awareness about the importance of neat legible handwriting and encourage the students to improve their skills.	Creative writing and good handwriting competitions were conducted on 9th September 2019. This competition brought out the talent and creativity of the students. It was intriguing for the judgment to read the ideas of the students. Students wrote some eye catching articles, the compositions were very vivid and impressive
To feel proud of our National Language Hindi.	Hindi Divas on 14th of September 2019 in the college as a mark of acknowledgement of 'Hindi' as one of important National languages. It begins with invocation dance by the students, Debate, poem and story writing competitions
To address the malnutrition challenges and sensitize our countrymen regarding the importance of holistic nutrition. Poshan Maah aimed at making people aware of the importance of Nutrition for their children and Pregnant Women, Adolescent Girls and Lactating Mothers.	Competition on Slogan Writing, Poster Making, Rangoli Making on the subject of Poshan, Hygiene and Sanitation. Hundreds of slogans and posters were made by the students. 2. Extension lecture on Nutrition, Menstrual Hygiene and Sanitation was given by Dr. Gagandeep Kaur to the B.Ed. girls, Establishment of Botanical Garden in

	<p>college with boards giving detail of plants sown in the garden and their benefits was carried out by the Science Club (Team Advil), Competition of traditional Folk Song and Boliyan on Poshan and related issues was organized by the Students, Reuse of plastic bottles to plant trees was beautifully displayed on the walls and the stairs.</p>
<p>To promote the Motto "yahi hamara nara hai, Swachhata Sansthan hamara hai"</p>	<p>Responding to the nation's call by the Prime Minister Sh. Narendra Modi, Dev Samaj College has taken the lead in launching Swachhata Pakhwada in coordination with Mayank Foundation, Ferozepur, under the supervision of EX-EN Gram Panchayat Board on 2nd of October, 2019.</p>
<p>The major objective is the teachings of Bhagwan Dev Atma ji's which are relevant to the modern era of science of technology and give us the opportunity to reveal of growth and development of inner lives.</p>	<p>Dev Samaj Mahotsav was at Dev Samaj Bhawan, 36-B, Chandigarh, from 11th to 14th December, 2019. Day 1 i.e. 11th Dec., 2019 commenced with Pravesh Sabha. There was recitation of Bhajans. The second and third day of the Mahotsav was devoted to ethical and spiritual discourses and Bhajan recital by students.</p>
<p>The major objective of this camp was to provide a dais for students to participate in welfare of the society and inculcate in them sensitivity towards humanity and service.</p>	<p>The overall theme of the NSS camp adhered by Punjab University was "Save Environment" and the sub theme assigned to our college was "Youth against dirt and diseases". The duration of the camp was nearly a week which lasted from 16th December, 2019 to 21st December, 2019. Activities carried out during the NSS camp was: Inauguration of the Camp and Cleanliness Conduire on, 16th of December, 2019 was Organized, Extension Lecture By Dr. Monika Bedi, Councilor ICTC, Civil Hospital, Ferozepur) on 17th Dec., 2019, Poster Making Competition on 17th of December, 2019, Yoga Class on 18th of December, 2019, Visit to Arya Anath Ashram on 18th of December, 2019, Wall Portrayal in the City Park on Ferozepur City on 18th of December, 2019, Educational Movie on the Theme "Ek Bharat, Shreshtha Bharat" on 18th of December, 2019, Extension Lecture at Government Primary School on 19th of December, 2019 at Village Habib Ke on the theme "Child Abuse", Extension Lecture at Government Primary School at Village Habib Ke on the theme "Personal Hygiene" on 19th of December, 2019, Tree Plantation at Government Primary School, Habib Ke on 19th of</p>

December, 2019, Rally on the Theme "Save Environment" on 19th of December, 2019, Nukkar Natak "Chidiya" on 20th of December, 2019, Aerobics Class on 20th of December, 2019, Free Dental Checkup Camp at Village Habib Ke by GENESIS, Ferozpur City, Wall Painting at Government Primary School, Habib Ke on 20th of December, 2019, Badminton And Kho-Kho Match on 21st of December, 2019, Reflector Pasting and Rally on Road Safety In collaboration with Mayank Foundation, Ferozpur on 22th of December, 2019. This camp involved enthusiastic participation of 50 NSS volunteers who served to constitute the NSS unit of the College.

To establish and promote the importance of good oral care habits.

The team from GENESIS Institute of Dental Science & Research, Ferozpur visited the college for dental checkup on 10th Jan., 2020. The students were explained in detail about the gravity of the dental and oral health problems.

To know the art of strengthening which would enable to weaken your weaknesses and also lay the foundation for availing the opportunities and negating the threats that come your way

The SWOC analysis is a tool that looks at the four elements: strengths, weaknesses, opportunities and challenges. Keeping in view the importance of SWOC analysis; the college organized a workshop on SWOC Analysis on 15th Jan, 2020. Dr. Sarvjeet Kaur, Assistant Professor, GHG Harparkash College of Education for Women, SidhwanKhurd was the Resource Person of the day. The motto as to enable students to identify their strengths, weaknesses, opportunities and challenges. Simultaneously a fruitful questioning session was also there.

To gain knowledge and moral values as the children will need both in preparing themselves to be good parents and citizens in the society

An Extension Lecture on the moral values was organized on 18th January, 2020 in the college premises. Dr. Seema Chopra, Associate Professor, GHG Harparkash College of Education for Women, Sidhwan Khurd was the Resource Person. Trust, honesty, hard work, courage, respect of others, cooperation, compassion and forgiveness were the important moral values emphasized during this lecture.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	17-Apr-2019
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	20-Apr-2012
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	20-Aug-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Institution has a Management Information System. All administrative offices like Principal's Office, Clerical Office and Library are equipped with MIS. The college has MIS to facilitate academic and administrative functioning. The information is thoroughly computerized and the entire database related to academic and administrative aspects is available. It gives detailed student information, faculty information and salary account system, admission, records of evaluation which can be retrieved as and when required from the computer data storage device.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The vision and mission of Dev Samaj College of Education for Women, Ferozpur is to empower young women from all strata of society by imparting holistic education thereby enabling them to make informed choices and become culturally accomplished citizens who will uphold the values enshrined in the College. For any educational institute, curriculum serves as a foundation for all the teaching-learning processes. This criterion focuses on the curricular aspects of planning and implementation, their enrichment and the feedback system in the college. While the academic curriculum and its calendar are governed by the University, the curriculum delivery involves ameliorating introspection and

sustained implementation of the academic planning and execution over a period of time. The college level committees prepare guidelines and frameworks to suit the requirements of B.Ed. and M.Ed. courses. Formulation of teaching workload, identification of the total number of teaching days, preparation of term wise syllabi, lesson plans, tutorial, question paper setting, continuous assessment and evaluation, identifying ability levels of students, developing performance based action plans and other allied teaching pedagogies are planned, implemented and enriched keeping in mind the objective of achieving academic excellence. The college also provides feedback to the university through its faculty members who are also active members of the Board of Studies and various academic councils of the university, in the form of recommendations for curriculum development and designing. The college prepares the Academic Calendar well in advance, plans the co-curricular and extra-curricular activities in such a manner that the total teaching days are effectively managed without sacrificing the aim of holistic development of students. The subject allocation is done and communicated to faculty members prior to the start of academic session so that the faculty can prepare their lesson plans well in time. The faculty is facilitated by a conducive environment which augments research, study and innovative teaching methods through the provision of spacious classrooms including smart classrooms, a fully automated Wi-Fi campus connectivity, computers, for practical work and Seminar Room to assist pedagogic efforts. We were introduced in the college with the aim of facilitating employability and inculcating global competencies among students. Holistic development of the students is facilitated through the concerted efforts of NSS, various activities in the adopted village Habibke which organize workshops, literary competitions, group discussions, projects, Fields visits, seminars, talks by experts and educational trip etc. The Placement Cell of the college conduct sessions to equip students for interviews and other soft skills honing their employability spectra from whatsapp add due to the Pandemic situation. The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. The college follows a practice of result analysis and online feedback collection. The Internal Quality Assurance Cell, the Principal meetings regularly assess the feedback and make suggestions for institutional improvements. The goals and objectives of the college are integrated into the academic curriculum as much as possible to ensure that

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NA	Nil	0	NA	NA

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PG Diploma	NA	Nil
MEd	NA	Nil
BEd	NA	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.



Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	NA	Nil
MEd	NIL	Nil
PG Diploma	NA	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed (Sem-I) Pre-Internship Programme	113
BEd	B.Ed School Internship Programme (Sem III)	144
MEd	Field Based Internship M.ED	3
PG Diploma	PG Diploma in G&C Internship Programme	7
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Institution collects feedback on curriculum aspects from different stakeholders such as students, alumni, teachers, parents and employers. Feedback is also received from students regarding Autonomy. Feedback collected from stakeholders is analysed and based on the outcomes modifications are made pertaining with respect to various aspects such as curriculum, teaching-learning process, School Internship Programme and assessment. Feedback is vital as it aids to gauge the effectiveness of the Institution as a whole. Online feed back is collected from students. In this yearly feedback system, the teachers who do not teach a particular class are deputed to take the online</p>

feedback from those students by circulating the Google form. The forms are collected and studied by IQAC and based on the results, modifications or appropriate changes are worked out in order to facilitate a better environment for learning. In addition to this suggestions are welcomed from the students in person and through slipping in their suggestions or grievances in the boxes provided at various points in the Institution. Feedback is invited from faculty on aspects related to curricular aspects orally. Every decision to be taken by the institution is done with the full participation of the faculty members. From the various feedback received, the analysis is carried out on the changes to be made in curriculum, teaching and evaluation. Yearly meetings are held with the Heads of various teaching practice schools to obtain the feedback on the performance of our student-teachers who undertook teaching internship in these schools. Apart from giving their open feedback, suggestions are also offered by the School Principals and based on the feedback given, modifications are incorporated. The Students ever present to represent the student body and more so that the suggestions and feedback given by the heads of the practice teaching schools are made known to the students also. The Parent Teacher Association does play an active role in the decision making of the institution. Meetings are held with the parents to discuss the progress of the students and the functioning of the institution. Suggestions are welcomed from parents too on curricular aspects through feedback forms. The Alumni Association also provides its support and expertise when needed in the conduct of various programmes in the institution. They render their feedback on curricular aspects through online feedback forms. Institution is more a yardstick and checks on the overall development of the institution through meetings. In order to ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. The analysis of such feedback done on an institutional level and in case of any grievance the appropriate initiative and enquiry proposes suitable action to be taken by the Principal. The college has also made many infrastructural improvements to provide bigger and better equipped classrooms to the students and fulfil all necessary requirements of space. Feedback of stakeholders is sought regularly

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	First Year	250	113	113
BEd	First Year	250	146	146
MEd	Second Year	50	15	15
MEd	First Year	50	3	3
PG Diploma	PGDGC	40	7	7

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses
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			courses	courses	
2019	259	25	13	8	21

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	100	15	5	8	25
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in the institution to help fresh pupil teachers understand the challenges and opportunities present in the institute and develop smooth transition to campus life. It counsels students in academic work and plays an important role in helping those students who are in trouble to cope with extra academic and personal problems. Student mentoring system provides positive role models to first year students in the institution and proactively tries to identify problems of the general student populace and brings them to the notice of the concerned authorities. Student mentors are respected, well-balanced students usually belonging to 2nd year B.Ed. and M.Ed. courses. The first year students can discuss their problems with the faculty members as well as with 2nd year students. Faculty members meet students regularly. Personal counselling is provided by the faculty member in adjusting to the environment and helping them in overcoming any problem. By providing information, guidance and encouragement, mentors can play an important role in nurturing students' college aspirations. Mentoring for students in college helps to feel more connected and engaged in campus, which can ultimately improve student outcomes. In our college, in tutorial groups, the students discuss their personal, social, emotional, educational and vocational problems with their mentors. Mentors try to solve their all types of problems. Positive attitude is developed in students by providing every help to them by their mentors. All teachers work for the welfare of the students. The mentoring system is a continuous process till the end of the academic session. Through the mentoring system in the college, teacher-student relationship is enhanced in the college, academic performance of students is enhanced, students' dropout ratio is minimized, sense of discipline and regularity is monitored in students and the parents can know about the performance of regularity of their wards through mentoring system. The IQAC of the college has taken the initiative of implementing the mentoring of students. They are divided into groups of 15-20 students. It is the practice of mentors to meet students individually or in groups. In personal cases, parents are called in the college for their meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in a particular subject, it is the duty of the mentor to apprise the concerned subject teacher. At least three or four meetings are arranged by mentors for their mentees in each semester. This system has been useful in identifying slow learners and through a careful examination of each mentor's report, the college organizes 'Remedial Classes' in identified topics. Every mentor of the college has to keep the phone numbers and email addresses of their students. They also create a Whatsapp group of their students. If the students want to discuss anything regarding syllabus or other activities, they can message in their group and get suitable response. Teachers send the records of class tests, attendance records, records of students' marks in house examination in these groups. The following outcomes are observed

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
284	22	1 : 13

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	11	4	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Rajwinder Kaur	Principal	Appreciation Award by "Manas Sewa Samiti"- An NGO of Ferozepur for Tremendous contributions in service of Covid-19 Pandemic.
2020	Dr. Gagandeep Kaur	Assistant Professor	Award of Honor as best teacher and for Recognition of Continuing Excellence in Teaching of Science by "Mayank Foundation, an NGO, Ferozepur City" on Teacher's Day, 5th September, 2020

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	1	28/12/2019	12/06/2020
BEd	B.Ed.	3	31/12/2019	14/05/2020
BEd	B.Ed.	4	01/10/2020	24/10/2020
MEd	M.Ed.	1	30/12/2019	05/08/2020
MEd	M.Ed.	3	29/12/2019	14/05/2020
PG Diploma	PGDGC	1	27/12/2019	17/06/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the Continuous Internal Evaluation norms of P.U., Chandigarh. The evaluation of each course contains two parts: internal or in-semester assessment and external or end-semester assessment. Schedule of internal evaluation is communicated to students and faculty members in the beginning of the semester by the principal. The house examination is also conducted semester wise, evaluation and sessional work is done by the subject teachers concerned. Every student of B.Ed. and M.Ed. is given assignments in all the subjects. Seminars are also conducted semester wise. The performance of students in class tests, house tests, and assignments is monitored by the teacher's in-charge. The college sends progress report of students to their

parents or guardian so that they can help their wards to improve their performance if needed. Evaluation is done on the following points-

- Development of social skills
- Knowledge of subject matter
- Seminars
- Assignments
- Terminal exams
- Different competition
- Practical subjects' evaluation
- School internship evaluation
- Educational tours and short trips
- Class tests

The students also discuss their problem with each other to get suitable solution. In this way their performance in practical and class/house test improved. Results of practical examination and theory exams are declared within time. As per the guidelines, the following reforms have been carried out effectively in CIE :

- Scheduling of internal examination, hall invigilators listed for every examination.
- Preparing the question paper for the internal examination in the prescribed pattern.
- Scrutiny of the prepared question paper is carried out by the subject experts to ensure quality of the question paper.
- Internal assessment has to be carried out within the stipulated time.
- After completion of the internal examination, the faculty members evaluate the answer scripts and distribute to the students for doubt clarification or re- correction.
- Result review meetings are conducted with students and Principal for remedial actions for further improvements.
- Uploading of assessment marks in university web portal.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Academic calendars are systems by which we can define the landmark dates that drive much of the day-to-day activities at the academic institution. Each academic calendar consists of cancel, withdrawal and drop deadline along with other landmark dates that vary depending on the academic calendar type. An academic calendar is to keep students and faculty reminded of key dates throughout the academic semester and year. Academic Calendar contains much more than starts and end dates for classes i.e. B.Ed. and M.Ed. Each educational institution creates its own academic calendar with their own defined dates. It is prepared before the commencement of new session by the IQAC team. It contains schedule of activities i.e. orientation week of B.Ed. students, orientation of M.Ed. students, celebration of Teachers Day, Talent Hunt Programme, Tree plantation, Cleanliness of College Campus, Dry and Fresh Flower Arrangement, Celebration of Hindi Diwas, Poem Recitation and Poster Making Competition, Cultural Heritage competition at college level, Schedule of Micro and Demonstration lessons, Schedule of Holidays, House Tests, Class Tests, Seminars, celebration of important days, scheme of seminars for B.Ed. and M.Ed. PG Diploma in Guidance and Counselling students. Pre internship, Lohri Celebration, Educational Tour, Field Attachment/Internship of M.Ed., Annual Sports Day, Visit to Slum Areas, Visit to Red Cross School, PCP classes, P.U. Skill-in-Teaching and On The Spot Preparation of Teaching Aids' Competitions, Practical and Theory exams of B.Ed., M.Ed. and PG Diploma in GC. Winter Summer vacations for all the Colleges of Education affiliated to Panjab University, Chandigarh. Internal assessment schedule, Publication of College Magazine, Submission of Articles for different sections i.e. Hindi, English, Punjabi, Social Studies, Science, Math's etc. by the students and staff. Online teaching, Seminars, Webinars, NSS Activities, Faculty Development Programme and Other co-curricular activities were also included in academic calendar.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://devsamaj.co.in>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
PG D in G&C	PG Diploma	Guidance & Counselling	7	7	100
M.Ed.	MEd	General	3	3	100
M.Ed.	MEd	General	15	15	100
B.Ed.	BEd	General	146	146	100
B.Ed.	BEd	General	113	113	100
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://devsamaj.co.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Zonal Level Skill in Teaching Competition	Aarti	Panjab University, Chandigarh	22/02/2020	Pedagogy of Maths (1st Position)
Zonal Level Skill in Teaching Competition	Megha	Panjab University, Chandigarh	22/02/2020	Pedagogy of Science (1st Position)
Zonal Level Skill in Teaching Competition	Shaveta	Panjab University, Chandigarh	22/02/2020	Pedagogy of Economics (1st Position)
Zonal Level Skill in Teaching Competition	Pridhi	Panjab University, Chandigarh	22/02/2020	Pedagogy of English (1st Position)

Zonal Level on the Spot Teaching Aid Preparation Competition	Sumitra	Panjab University, Chandigarh	22/02/2020	Pedagogy of Hindi (2nd Position)
Zonal Level Skill in Teaching Competition	Surinder	Panjab University, Chandigarh	22/02/2020	Pedagogy of Punjabi (2nd Position)
Zonal Level on the Spot Teaching Aid Preparation Competition	Sania	Panjab University, Chandigarh	22/02/2020	Pedagogy of Music (3rd Position)
Zonal Level on the Spot Teaching Aid Preparation Competition	Twinkle	Panjab University, Chandigarh	22/02/2020	Pedagogy of SST (3rd Position)
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
EDUCATION	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	EDUCATION	0	0
International	EDUCATION	0	0
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION (Books Published)	1
EDUCATION (Chapters in Edited Volumes)	16
EDUCATION (National/ International)	3

Conference Proceedings )

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	2020	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2020	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	48	0	7
Presented papers	3	28	3	6
Resource persons	0	0	0	1

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Wall Painting at Government Primary School Habibke	NSS Unit	4	48
Free Dental check Up Camp at Village Habibke	NSS Unit	4	48
Tree Plantation at Govt. Primary School Habibke Village	NSS Unit	4	48
Organisation of Extension Lecture on the theme AIDS Awareness	NSS Unit	2	109
Distribution of	NSS Unit	3	25



Needful Things in Arya Anath Ashram , Ferozepur			
Cleanliness Conduire	NSS Unit	3	110
Trip to Sultanpur Lodhi on 550th Birth Anniversary of Guru Nanak Dev Ji	Meera Bai House Dev Samaj College of Education for Women , Ferozepur	3	40
Rashtriya Poshan Mah Celebration	In Collaboration with District Administration Ferozepur	4	130
Fit India Movemnt Launch Live Update	In collaboration with Govt. of India , MHRD	4	109
Nukad Natak on the theme Drug Abuse	In Collaboration with Krantikala Manch Moga	4	109
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
PU Zonal Youth Festivals	Awards	Panjab University, Chandigarh	32
PU Inter Zonal Youth Festivals	Awards	Panjab University, Chandigarh	2
Fine Arts Competitions	Awards	Inter College Competitions	5
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	In Collaboration with NSS Department, Panjab University, Chandigarh	Celebration of National Girl Child Day	5	115
Swachh Bharat	House on Duty, Dev Samaj College of Education for	Cleanliness Conduire	5	110

	Women, Ferozepur			
Fit and Healthy India Campaign	NSS Unit, Dev Samaj College of Education for Women, Ferozepur	Online Extension Lecture on "Healthy Diet During Covid-19"	2	109
Fit and Healthy India Campaign	NSS Unit, Dev Samaj College of Education for Women, Ferozepur	Online Yoga Session Under the Theme "Stay Home Stay Fit"	2	50
Swachh Bharat	NSS Unit, Dev Samaj College of Education for Women, Ferozepur	Online Poster Making Competition on National Earth Day	3	30
Gender Issue	NSS Unit, Dev Samaj College of Education for Women, Ferozepur	Nukad Natak CHIDIYA on the theme Save Girl Child	4	20
AIDS Awareness	NSS Unit, In Collaboration with Civil Hospital Ferozepur	Extension Lecture on the theme "AIDS Awareness"	2	110
Swachh Bharat	NSS Unit, Dev Samaj College of Education for Women, Ferozepur	Tree Plantation at Govt. Primary School Habibke Village, Ferozepur	6	50
Gender Issue	NSS Unit, Dev Samaj College of Education for Women, Ferozepur	Wall Portray on the theme Girl Education and Save Environment	4	40
Swachh Bharat	In Collaboration with Local Administration and Mayank Foundation, Ferozepur	Cleanliness of Tahli Mohalla	4	110
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Swachh Bharat	110	College Funds	1

Swachh Bharat	20	College Funds	1
CDC, P.U Sponsored National Seminar on Stress Management through Yoga among Teacher Educators and Pupil Teachers	125	CDC, Panjab University, Chandigarh	1
ICSSR, New Delhi, Sponsored National Seminar on "Fit India Movement: Happy and Healthier India"	130	ICSSR, New Delhi	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed. Teacher Training Programme	Internship Programme	Jesus and Marry Convent School Sadak, Guruharshai	22/06/2019	25/11/2019	5
B.Ed. Teacher Training Programme	Internship Programme	J.N. International School , Guruharshai	22/06/2019	25/11/2019	4
B.Ed. Teacher Training Programme	Internship Programme	Sikh Kanaya Mahavidyalya , Ferozepur	22/06/2019	25/11/2019	15
B.Ed. Teacher Training Programme	Internship Programme	Sai Public School , Ferozepur	22/06/2019	25/11/2019	13
B.Ed. Teacher Training Programme	Internship Programme	Manav Mandir Senior Secondary School , Ferozepur Cantt	22/06/2019	25/11/2019	14
B.Ed. Teacher Training Programme	Internship Programme	Manav Mandir Senior Secondary	22/06/2019	25/11/2019	10

		School , Ferozepur City			
B.Ed. Teacher Training Programme	Internship Programme	Manavta Public School , Ferozepur	22/06/2019	25/11/2019	13
B.Ed. Teacher Training Programme B.Ed. Teacher Training Programme	Internship Programme	Dev Samaj Senior Secondary School , Ferozepur	22/06/2019	25/11/2019	22
B.Ed. Teacher Training Programme	Internship Programme	Dev Samaj Model Senior Secondary School , Ferozepur	22/06/2019	25/11/2019	23
B.Ed. Teacher Training Programme	Internship Programme	S.D. Senior Secondary School, Ferozepur	22/06/2019	25/11/2019	26
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NA	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
325000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library, Dev Samaj College of Education for Women Ferozpur City has been using 'Techlib Plus' Library software since 2009. It uses an Integrated Library Management Software and Carries out all the library routine activities like circulation, acquisition	Fully	Techlib Plus' 2009	2009

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13615	952538	116	13716	13731	966254
Reference Books	796	114867	1	195	797	115062
e-Books	1950000	17550	7500000	9000000	9450000	9017550
Journals	895	56822	0	0	895	56822
e-Journals	6000	17550	6000	5900	12000	23450
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Parmvir Singh	Grounded Theory	You Tube	10/04/2020
Dr. Parmvir Singh	Ethnographic Research	You Tube	24/04/2020
Dr. Parmvir Singh	Resume Writing and interview	You Tube	10/06/2020

Dr. Parmvir Singh	Micro Teaching	You Tube	12/08/2020
Dr. Parmvir Singh	Demonstration Lesson	You Tube	17/12/2020
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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	55	1	3	2	1	0	1	100	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>55</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>100</b>	<b>0</b>

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Various E-Content of B.Ed., M.Ed. and various E-Contents of Expetrs	<a href="https://www.youtube.com/channel/UC_-6nmQtqVnLt4ASME1jzNw">https://www.youtube.com/channel/UC_-6nmQtqVnLt4ASME1jzNw</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1577583	2069380	475000	38758

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The College has well maintained, spacious and ventilated classrooms with computer along with internet facility. To maintain and utilize physical, academics and support facilities budget allocated and utilized for Maintenance of all the infrastructure of the College. This is done by holding regular meetings of various committees to ensure optimal allocation and utilization of the available financial resources. To ensure the safety of the students closed circuit television (CCTV) cameras are fixed at vantage points and the monitoring is done at the principals rooms. The laboratories are well maintained with good equipments for the undergraduate, postgraduate and research scholars. The consumable and non-consumable items for the laboratories are purchased by concerned teachers with the help of purchase committee. The items purchased are entered item wise in the respective stock registers of the lab or in the office. The library of the

College has text books and journals and also suitable furniture for students to do their reference and reading works. The library is also in possession of some very old and rare books. The library is automated using the software Techlib Software. Visitors, Staff and students have to enter their information in entry register maintained by the library. Librarian of the college holds orientation session for proper utilization of Library resources. The Library has book bank facilities for needy and meritorious students. The annual purchase of books and journals are done with the input given by the faculty members. Library is open for students 09:00 A.M to 04:00 P.M. Reading room facilities is open for 247. Sports Yoga are integrated part of curriculum. Periods are allocated in time table for sports and yoga. Students who participate in Inter College and University level competitions regularly practiced in the play fields and gym under the supervision of Physical Education teacher. ICT facilities are provided to all students and faculty members. Computer Lab is well maintained along with internet facility. Periods are allocated in time table for enhancing ICT skills. Computer Lab is open from 09:00 A.M to 3:00 P.M.

<http://www.devsamaj.co.in/downloads>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarship	33	325184
Financial Support from Other Sources			
a) National	Dr. Ambedkar Post Matric Scholarship	8	13659
b) International	NIL	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Healthy Diet During Pandemic	20/04/2020	109	NSS Programme Officer
Plastic Waste Management	13/03/2020	50	NSS Cell of the College
Drama Based Education	05/03/2020	120	Teacher Educators of the colleges
Fit India Movement	26/02/2020	280	ICSSR, New Delhi Teacher Educators of Universities and Colleges
Moral Values	08/07/2020	270	Dev Samaj Society
Stress Management Through Yoga and Meditation among Pupil/teacher Educators	18/02/2020	260	YogPath Sansthan, Jalandhar

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career and Competition	270	270	17	8

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	12

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	10	B.Ed.	Education	Dev Samaj College for Women, Ferozepur City	Post-Graduation in different disciplines

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	16

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Extension Lecture on	Institute	125



Moral Values		
Education Movie on Ek Bharat Shreshtha Bharat	Institute	50
Online NSS Camp	Institute	50
Inter-zonal Panjab University Youth and Heritage Festival	Institute	50
Panjab University Zonal Youth and Heritage Festival	Institute	12
Gandhi Jyanti celebration	Institute	70
Hindi Dias Celebration	Institute	113
Annual Athletic Meet	Institute	110
Talent Hunt	Institute	250
Fresher's Party	Institute	250
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	Nil	NIL
2020	NIL	Internat ional	Nil	Nil	Nil	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed every year which helps in active involvement in decision making in all major activities and functions. The elected students of the First year B .Ed. are as follows: Varinda, Yashmeen, Isha, Gurwinder Kaur, Kiran, Simran, Arzoo and Sukhdeep. The Investiture ceremony of B.Ed. first year elected students was held on 12th September, 2019. Total 113 students were present on this ceremony. The student council provides support for smooth functioning of the college by taking active participation in consultations and discussions along with the head of the institution for qualitative improvement of academic and administrative services to the B.Ed. students. The student's council promoting and upholding the rules and regulations of the Institute. The student's council shares the responsibility of conducting various curricular and co-curricular activities such as celebration of festivals, functions, college day, sports day, teachers day, women's day, etc. Similarly the college student's council takes active part in organizing and conducting of sports and cultural activities. The Committees of which the student representation forms a part are Library Committee, Anti Ragging Committee, Youth Welfare Committee and Grievance Redressal Committee. The Student Council helps in addressing the grievances of students and taking it over to the head of the Institution and the members of the Grievance Committee for further redressal. The activities organized by Student Council were as: Fresher's Party, Talent Hunt, Annual

Athletic Meet, Panjab University Youth and Heritage Festival National Girl Child Day Celebration, Inter college Essay writing competition on "life of Shri Guru Teg Bahadur ji", Swachta Abhiyaan, Karvachauth Celebration, E-Quiz on World Population Day (Online) Online Debate Competition and Poster Making Competition on Earth Day, Rashtriya Poshan Maah Celebration. Due to Covid-19 Pandemic student Council organized various activities in Online Mode through Google Class room/Google meet/Zoom app/Videos/Photographs.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Due to Covid -19 Pandemic Online Alumni meet was organized on Zoom Meet on 21th July, 2020. More than 70 Alumni participated in the online meet. Alumni discuss about the current Covid-19 Pandemic and share their views. Alumnus also discussed about the online teaching and the impact of online teaching on students. Alumni also discussed about the various online apps for teaching and how we can make online teaching effective. Alumni also present a motivational speech for present students to uplift their morale. Patriotic songs were sung by the Alumnus. . Alumni share their experiences and give feedback regarding institute for quality improvement.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Dev Samaj College of Education for Women, Ferozepur City has a participatory administrative structure that involves the teacher as well as the students in college administration. Transparency is rooted in the institutional culture and is reflected at the highest levels of decision making and the day to day administration of the college. Dev Samaj College of Education for Women is functioning under the leadership of Dev Samaj Council, with Head Office at Chandigarh. Management of the Institution consists of the following members: Sr. No. Name Designation 1. Shriman Nirmal Singh ji Chairman 2. Mrs. Balwinder Kaur Cheema Off. Principal( Ex.-Officio)/Secretary 3. Dr. (Mrs.) MadhuPrashar Educationist 4. Dr.(Mrs). Agnese Dhillon Educationist 5. Dr. R.C. Garg Member 6. Shriman Jatinder Singh ji Member 7. Prof. Satish Gupta Member 8. Sh. Satya Pal Khera Member 9. Dr. Rajinder Sharma Member 10. Sh. Ajay Batta Member 11. Sh. Bhagwant Lal Soin Member 12. Dr. Naresh Khanna Member 13. Sh. Kulbhusan Agnihotri Member 14. Dr. Harsh Bholra Member 15. Mr. Suresh Singh Staff Rep. 16. Dr. Anita Dhawan Staff Rep. • The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college.

For proper functioning of different institutional activities, different committees/cells/clubs are constituted by the Head of the institution. • The Principal, Heads of the departments, teaching and non teaching faculty along with student union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution. 1. Principal Level Principal is the member of the College Governing Body and Chairperson of the IQAC. The Principal in consultation with the members of different committees do planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the Governing Body and the IQAC. The Principal decentralized the power among senior teachers. Various committees are formed by the Principal and decisions regarding planning, implementation and review of decisions are taken by the committees and the Principal together for academic and administrative development of the college. The staff council assists the Principal in internal administration of the college. Principal has constituted the following Committees and Cells for the smooth functioning of the college: 1. Time Table Committee 2. College Development Committee 3. College Advisory Committee 4. Admission Committee 5. College Prospectus Committee 6. Purchase Committee 7. Amalgamated Fund Committee 8. Fee Concession Committee 9. Scholarship Committee 10.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• Our college is affiliated to Panjab University, Chandigarh and it follows the curriculum prescribed by the University for B.Ed., M.Ed. PG Diploma in Guidance Counselling. No doubt the curriculum designing and development is decided by the University but the Principal and Faculty Members also take part in the meetings related to curriculum development and provide their views related to curriculum development and curriculum designing. •</li> <li>The staff members are encouraged to enhance their professional competencies. • Regular workshops are conducted to familiarize the staff members with any changes in curriculum or new developments in the field.. •</li> <li>For the smooth flow of the syllabus, teachers are made to submit their lesson plans and. The IQAC ensures quality in curriculum development through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders. • All the educational Institution got shut all across the world due to COVID-19. As a</li> </ul>

result education has changed dramatically leading to the rise of E-Learning whereby teaching is undertaken remotely and on digital platform during the end of the session.

Teaching and Learning

? Simulated teaching is organized for B.Ed. teacher trainees before School Internship Programme. ? Internal assessment is done regularly. ? The coordinator of teaching practice is in live contact with the teachers and students. She is able to analyze understand the needs of the student teachers. ? Training students in reflective practices in the teaching learning process is provided. ? Curricular transaction through innovative methods like scenario based learning, co-teaching (with experts), games, films, various strategies of cooperative learning, role-plays, blended learning and flipped classroom is there. ? Special Classes are arranged for aptitude and soft skills for the students. ? Necessary and up to date teaching materials are provided for continuous improvement of teaching-learning process. ? Model lessons are organized for teacher trainees in various teaching skills. ? Demonstration lessons are delivered by subject teachers in their teaching subjects. ? Micro teaching lessons are organized to strengthen the various aspects of lesson delivery. ? The institution takes efforts to popularize technology based teaching i.e. constructivist methods among the faculty members. Efforts are taken to train the faculty adopting technology based constructivist teaching in the classroom. ? We ensure discipline in regular classes. The teachers are encouraged to participate in GOC, RC, various staff training programmers, workshops on discipline related areas. ? Different methods like use of ICT lab., brain storming, collaborative and cooperative learning, peer learning, discussion method, programmed learning, use of computers, team teaching, overhead projectors, administrative and academic technology, use of books and journals, power point presentations are the regular features of teaching in the institution. ? To groom students properly and to extend help to students they are placed under mentors through

tutorial groups. ? A new hybrid model of education emerged due to COVID-19 Pandemic during last months of the session. Online learning platforms like Google Meet and Zoom were used. Online tutorial, Video Conferencing, Chat Groups, Documents Sharing, Audio Based discussion etc were the new teaching strategy used during this pandemic. ? Some specific teaching strategy for online education in pandemic circumstances were proposed-

- A high relevance between online instructional design and student learning.
- The effective delivery of online instructional information.
- Adequate support provided by faculty to students.
- High quality participation to improve the breadth and depth of students' learning.
- Contingency plan to address the unexpected incidents on online education platform.

**Examination and Evaluation**

? Orientation is conducted on the parameter of examination and evaluation to the students in advance. ? Exams are conducted according to the norms of Panjab University, Chandigarh. ? Continuous comprehensive evaluation is done for creating consistency in learning through class tests, house tests, assignments, participation in different activities and sessional work, interactive sessions, student seminars, classroom behavior, pre-internship, and community work. ? The institution is allotted a centre for University Examinations. ? Evaluation is done in school internship programme also. ? Internal assessment is taken as per schedule. ? The Principal and Staff monitor the students by making a performance analysis of each student. Internal Assessment is prepared on the basis of theory based written examination, performance based activities, pre-internship, community work, class room behavior, participation in seminars, discussions and assignments. ? COVID-19 pandemic has led to the promotion of not only online teaching and learning but to the online examination and evaluation during the end of the session. The students were encouraged to use laptop or desktop computers or android based smart phones for online submission of their answer sheet. The student who either lack the facilities of these

gadgets or internet connectivity problems were asked to submit the answer sheets by hand or by post. Then those were also evaluated online.

Research and Development

? A research cell is there to promote research work done by the members of the faculty and students. ? Teachers take part in conferences / seminars either by attending or by presenting papers. ? The college encourages the teachers to apply for major/minor research projects, national level seminars etc. ? Students of M.Ed. class present papers in seminars. ? Students of B.Ed. are motivated to conduct social survey on various problems prevailing in the society. ? M.Ed. students are approved for dissertation work after reviewing their presentations by Research Cell. ? Space and necessary infrastructural support is provided for research work. ? For doing M.Phil., Ph.D., preparation for NET Exam, the college authority sanctions leaves, adjust classes and exempts them from some other co-curricular activities. ? Workshops, guest lectures are organized to enhance the research and statistical data handling skills of M.Ed. students. ? Workshop for enhancing the online skill gap of teachers is arranged. ? Online learning platform like Zoom app and Google Meet were employed. ? This academic year, two seminars that is National Seminar on Stress Management through Yoga among Teacher Educators and Pupil Teachers (18th Feb., 2020) and National Seminar on Fit India Movement : Happy and Healthier India (26th Feb.,2020 ) were organized. ? Workshop on SWOC Analysis (15th Jan.,2020) , Workshop on Professional Development of Teachers during Lockdown (11th 12th May,2020) and Workshop on Yoga and Mental Health ( 19th June,2020) were conducted for B.Ed. students. ? Webinars on Upcoming Government Exams (26th June, 2020) and Online Faculty Development Programme on Mindfulness in Education (4th 5th July, 2020) were organized.

Library, ICT and Physical Infrastructure / Instrumentation

- The library has an Advisory Committee in the form of a library sub-committee which holds meetings at regular intervals for supervising, advising, assessing needs and taking

measures for overall development and smooth running of the library. • Computers are installed in the library for cataloguing system and also to facilitate the activities in the library. • College is under Central surveillance with the installation of CCTV's at multi-purpose hall, computer lab, library and other locations in the college. • Internet connectivity is there in the library that leads to e-library usages. • Wi-Fi campus, sound system, lab equipments are there. • Open access to internet and computers for students. • The computer lab is equipped with latest web tools. • The psychology laboratory is equipped with new psychological tests etc. • Books are catalogued. Teaching faculty and students can directly select books from the almirahs. Thus, there is a provision of academic/reading ambience.

- Moderate seating arrangements are maintained in the library for reading purpose.
- COVID-19 Pandemic has led to some phenomenon such as Zoom Revolution, Google Meet Platform, a significant level of interactive online learning, Innovations for involuntary teaching reform and technology changes.
- Internet based distance teaching has evolved. Nouns related to E-Learning, such as Online Learning, Mobile Learning, and recent MOOCs have shown a trend these days.
- Library facilities have been enhanced by purchasing new books, journals, magazines and psychological tests in the already existing vast resources. Total Expenditure (Library) - 74736/-

Human Resource Management

- Conferences Seminars at State, National and International levels are regularly attended by the teachers.
- Achievement of students is appreciated from time to time.
- Any updating in rules regulations is circulated through meetings.
- College remains in touch with alumni by arranging Alumni Association meetings in the college.
- Free internet facility is available for students in the library, computer labs etc.
- Institution identifies the faculty development needs and career progression of the staff and organizes various workshops, seminars, conferences and extension lectures.
- Faculty members are encouraged to attend Refresher Courses and

Orientation Courses required for their career enhancement. • Focus is there on doing duty diligently. • Teachers are guiding M.Ed. students in their dissertation work which is a compulsory subject in their curriculum. • All human resources available within the college is deployed and engaged according to ones aptitude and abilities. • Institution helps the needy students by providing them financial assistance in the form of fee concession, Scholarships. These are provided to the students belonging to Weaker Sections of society, Backward Class, SC Category, Differently able children and Single Girl Child. • Counselling session for faculty and Sport stars. • During the last month of the session, due to COVID-19 Pandemic, a new hybrid model of digital learning emerged. Online learning platforms like Google Meet and Zoom were used. Online tutorial, Video Conferencing, Chat Groups, Documents Sharing, Audio Based discussion etc were the new teaching strategy used during this pandemic. There are different cells and clubs in the college such as:- Internal Quality Assurance Cell The cell aims to identify areas of strengths and weaknesses and to improve the quality of teaching-learning process. Placement Cell This cell assists the students in the selection of suitable teaching courses and part time or full time employment. Various activities are performed during the session under this cell. Grievances Redressal Cell The cell redress grievances and problems of the students are given due attention and amicable solutions are sought. Women Empowerment Cell This cell empowers the girl students and enlightens them with their rights and duties. Environmental Education Cell This cell aims at developing the constructive attitude among students towards the environment. Information, Communication and Technology Cell The cell is functioning to create awareness among the students about the latest developments and equipments in the field of technology and mass communication. Research Cell This cell takes the responsibility of arranging and organizing extension lectures, seminars, workshops on the



latest trends in Research in the field of Education. Alumni Association The college has a vibrant alumni association. Regular meeting of this association is held once a year under the supervision of the Principal. Science Club Under this club, our science students perform different activities and celebrate important days to broaden their scientific outlook. Social Service Club (NSS) The college resumed NSS unit in the campus after a long time. This year NSS camp was organized twice. Red Ribbon Club The institution has constituted this club to cooperate and participate in National AIDS control programme, Blood Donation and other social services etc. Responsibilities of the Students- In our college, responsibility tasks are given to students like academically sound students help weak students in their studies. Students also help the handicapped students in the college. They take care of them in each and every activity. They perform their duties properly i.e. arranging trips and tours, visits, and perform duties in functions. Our students help the weak students of practicing schools in their studies. They also help in arranging functions in schools, preparing music items during teaching practice. They also take extra classes in schools if they demand. Thus, the institution makes the best use of human resources as per their qualifications, capabilities and talents.

Industry Interaction / Collaboration

Our college being an Educational Training Institute, our students of B.Ed. class is sent to different practicing schools for teaching practice. The pupil teachers not only teach in the allotted schools but also organize different activities during their practice in schools. The visit to the schools provides them the opportunity to gain hands on work experience that they can't get in the classroom. The list of allotted schools to B.Ed students, in the session 2019-20 for Internship Programme is as follows: Sr.No. Name of the School No. of Students  
 1. Dev Samaj Model sr. sec. School, Ferozepur City 23  
 2. S.D. Sr. Sec. School, Ferozepur City 26  
 3. Sai Public School, Ferozepur City 13  
 4. Sikh Kanya MahaVidyalaya, Ferozepur

City 15 5. Dev Samaj Girls Sr. Sec. School, Ferozepur City 22 6. Manavta Public Sr. Sec. School, Ferozepur City 13 7. Manav Mandir Sr. Sec. School, Ferozepur city. 10 8. Manav Mandir Sr. Sec. School, Ferozepur Cantt. 14 9. J.N. International School, Guruharsahai. 04 10. Jesus and Marry Convent School, Guruharsahai. 05 • Guest lectures are organized for enriching the students with the latest updates of teaching-learning and technology.

Admission of Students

? The college maintains transparency in the entire admission procedure. This is done according to the admission criterion defined by the affiliating university, which is applied to all the students. For admission to B.Ed. M.Ed. course, the college strictly follows the reservation norms of the State Govt. and Panjab University, Chandigarh. For admission to B.Ed. course, the students are required to apply online by the stipulated date in which they are to furnish their preference of college and teaching subjects. As directed by the State Govt., entrance test is also taken. The university prepares the merit list according to major subjects. After allotment of seats in the counseling, the students report to the respective college where merit and original certificates are duly checked. For vacant seats, after second online counseling, the university conducts manual counseling. College has no right to do admission on their own. Campaigning and canvassing for admission, pamphlets, visits to colleges, wall papers and brochures are distributed. ? For M.Ed. admission, University College advertises in the leading English and vernacular news paper and on the Website of the college. The application forms for M.Ed. admission are invited adhering to the norms of the University. The admission committee scrutinizes the forms according to the prescribed eligibility criteria. Merit list is prepared and admission is done by the college accordingly. A proper admission record is maintained. ? For admission to PG Diploma in Guidance Counseling, the candidates apply directly in the college. The admission committee checks

the documents and on the basis of merit, the admission is done. Session 2019-20 B.Ed. Ist Year B.Ed. IInd Year No. of students admitted 113 146 Left 5 2 Present 108 144 M.Ed. Ist Year M.Ed. IInd Year No. of students admitted 15 4 Left 1 1 Present 14 3 P.G. Diploma in Guidance Counseling No. of students admitted 7 Left 1 Present 6 ? Financial help, flexibility in the payment of fee in easy installments is allowed for the needy students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>College has proposed complete office automation that includes student's database, faculty and staff database, feedback system etc. Planning Committee meets to envision and articulate prospective plans for the development and growth of the institution. Academic transaction implements the use of technology for interactive classroom interactions and for keeping the quality of academic standards of the Institution. The college has implemented SMS system for dissemination of information including regular notices to all stakeholders. The Principal takes the initiatives to develop the liaison with the eminent academicians, scientists, professional bodies and renowned institutes which directly or indirectly help in planning and implementing the quality policy. Due to COVID-19 Pandemic and lockdown, the Educational Institution Switched over to online teaching at home through social media like Whatsapp and Google class room app. During this period online extension lectures, workshops, Yoga classes, online examinations and various competitions were arranged for the students.</p>
<p>Administration</p>	<p>Administrative offices of the college include General Office, Principal Office, Accounts Office. By in-house developed e-governance system, all these offices coordinates and frame policies regarding admission process, recruitment, planning executing academic, co-academic calendar. The Principal uses this system to develop the means and tools for measuring the quality through the IQAC. The Principal also proposes new initiatives to top</p>

management to strengthen the quality policy. The college authorities can exercise full supervision of all service modules in the office through the college software. The Principal liaises with governing body members as well as the teaching and non-teaching staff through email. The college is connected through high speed internet. There are fully automated offices with 24x7 internet facility. The record of the salary of the staff members is maintained through software. Biometric attendance for all the staff members is there. The college profile is uploaded on the NCTE website.

Finance and Accounts

The Finance committee checks if necessary formalities have been observed in incurring expenses for purchase made. Annual budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as College Accounts, Examination Accounts and so on. Fee is collected using software which maintains records of student's receipts and profile account. Staff salary along with their profile is maintained in the system.

Student Admission and Support

Students take admission in the college by applying through University online portal. Merit list is prepared and uploaded by the fully computerized system. Online counselling is scheduled on the University Portal. The database containing student's personal information, subject opted etc is prepared. This information is used to support students throughout the session for various curricular and co-curricular activities. Same data is used for University Registration Return of the students. The college library is one of the major support services which extend educational resources for the students for reference and learning. The college library is fully automated and all the books are coded. The software used in the library is "Techlib- Plus". The Grievance Redressal Cell with complaint boxes prominently placed and there is full implementation of the right to information.

Examination

There is an independent examination committee which works under the supervision of the Principal. Students

appear in two types of examinations in the college. House examinations are conducted by the college in each semester and the final examination is conducted by the University once in each semester. For University exams, data is posted by the college to the University Portal electronically for the semester examination and after verification the University generates the Roll Nos. of the students. COVID-19 pandemic has led to the promotion of not only online teaching and learning but to the online examination and evaluation during the end of the session. The students were encouraged to use laptop or desktop computers or android based smart phones for online submission of their answer sheet. The student who either lack the facilities of these gadgets or internet connectivity problems were asked to submit the answer sheets by hand or by post. Then those were also evaluated online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NA	NA	Nil
2020	NIL	NA	NA	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Extension Lecture by Dr. Monika Bedi, Councilor, ICTC, Civil Hospital, Ferozpur	NA	17/12/2019	Nil	22	Nil

2020	Workshop on SWOC Analysis	Workshop on SWOC Analysis	15/01/2020	Nil	22	3
2020	Extension Lecture on Moral Values	NA	18/01/2020	Nil	22	Nil
2020	CDC Sponsored National Seminar on Stress Management through Yoga among Teacher Educators and Pupil Teachers	NA	18/02/2020	Nil	22	Nil
2020	ICSSR, New Delhi, sponsored National Seminar on "Fit India Movement: Happy and Healthier India"	NA	26/02/2020	Nil	22	Nil
2020	Virtual Extension Lecture on COVID-19 and Regular Diet during Lockdown	Virtual Extension Lecture on COVID-19 and Regular Diet during Lockdown	20/04/2020	Nil	22	3
2020	Online Workshop on Professional Development of Teachers during Lockdown	NA	11/05/2020	Nil	22	Nil
2020	Online Workshop on Yoga and Mental Health	Online Workshop on Yoga and Mental Health	19/06/2020	Nil	22	3
2020	Webinar on Upcoming	NA	26/06/2020	Nil	22	Nil

	Government Exams					
2020	Online Faculty Development Programme on Mindfulness in Education	NA	04/07/2020	Nil	22	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
E-Course II on Learning to teach online	1	20/08/2020	03/09/2020	14
E-Course on Learning to teach online	2	15/05/2020	18/06/2020	28
MOOC on Cooperative Learning Pedagogy	1	22/05/2020	18/06/2020	18
One Week FDP on the theme 'Technology and Instruction reforms with reference to online teaching, learning and evaluation'	15	15/07/2020	20/07/2020	15
Two days Online National FDP on 'Mindfulness In Education	1	04/06/2020	05/06/2020	2
Two week FDP on the theme 'Multimedia and Drawing'	1	03/06/2020	16/06/2020	14
Faculty Orientation/Induction Programme Faculty Development Programme on the theme 'Online	1	04/06/2020	01/07/2020	28

Teaching Pedagogy and ICT Tools in Outcome based Education				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	22	10	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>? Availability of Photostat facility. ? Leave encashment are made to the Staff members. On retirement, gratuity is provided as per Punjab Govt. rules. ? Leave on medical grounds is granted to staff members. ? Separate reading area in the library for Staff. ? Provision of Employees Provident Fund. ? Timely disbursement of salary. ? The college has well furnished staffroom and canteen. Drinking water facility, oven, A.C, small cupboards and washroom are available in the staffroom. ? Extension lectures on research methodology and latest teaching methodologies are arranged. ? The college regularly conducts seminars and conferences at the State/National/ International level. At these seminars and conferences, the faculty gets an opportunity to interact with the experts from the different fields. ? Staff members are encouraged to participate and present papers in the seminars organized by other Colleges and Universities. ? Duty</p>	<p>? Provision of medical and maternity leave (for female staff). ? Prompt facilitation of Provident Fund loans. ? Festival Advance. ? Festival Bonus. ? Help with facilitations of bank loans. ? Promotion as per Govt. rules. ? Subsidize refreshment from college canteen. ? Crash courses in computer basics for supporting staff. ? Non teaching staff meetings are held to hear their grievances and views regarding the administrative functions of the institute. ? Free Uniforms to peons, chowkidars sweepers of the college. ? Provision of medical facility. ? Provision of duty leave. ? Concession in remitting the payment of the fee for their children.</p>	<p>? Clean drinking water facility and student welfare department is there. ? Doctor is available in case of any medical emergency. ? Grievances of students are considered and suitable solutions are given. ? Common room with attached washroom. ? Book Bank Facility. ? Several workshops, extension lectures field trips, training sessions are conducted for their overall improvement. ? Fee concession to the deserving and needy students. ? Personality development programs organized to bring about all round development of the students. ? Guidance Counseling Cell works to provide every kind of assistance to the students. ? Prizes scholarships are awarded to merit holders in sports and academics. ? Youth welfare department encourages participation of students in Youth Festivals and extra-curricular activities. ? Healthy diet is provided to the participants of Youth and Heritage festivals. ? . Due to COVID-19 Pandemic and lockdown, the Educational</p>



leaves for attending Seminars, Workshops etc. ? Festival Advance. ? Experts from the academia are called to address the staff. ? Staff members are deputed for Orientation and Refresher courses. ? Monetary incentives to staff members who complete their Ph.D. ? Prompt facilitation of Provident Fund Loans. ? Maternity benefit is provided to an extent of 3 months with salary. ? Best Faculty Award has been initiated. ? Provision of paid study leave. ? As per the Punjab Govt. guidelines, the teachers worked from home and taken online classes of the students.

Institution Switched over to online teaching at home through social media like Whatsapp and Google class room app. During this period online extension lectures, workshops, Yoga classes, online examinations and various competitions were arranged for the students.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal Audit:** Internal Audits are conducted in the college by the process of outsourcing the work to a Registered Chartered Accountant Firm which is appointed by College Management Committee as internal auditor. They conduct the audit as per the norms, check and verify the vouchers, all types of accounts for every quarter and also review the previous records and take the necessary actions on them. After that they submit their reports and compliances in the form of auditor report, bank reconciliation statement (BRS), income and expenditure and balance sheet of every year. **External Audit:** is also done in the college as per the government norms. The Regional office/ director office, local funds office and auditor general's office have conducted audits time to time on government orders. In that, the required records desired by the auditors are provided and after that a report by the Government Auditors is submitted to the Government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

38239923

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	NAAC	Yes	IQAC
Administrative	Yes	CA	Yes	College Managing Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parent Teacher Association plays an active role in the academic affairs of the Institution. Feedback from the parents is also taken through Performa and the suggestions are implemented. ? Parents lend their support in the conduct of community related programmes of the institution. ? Parents take part in the decision making process and lend their expertise towards the smooth functioning of the institution. ? The teachers have been able to communicate with the parents to prevent early marriages and other prejudices related to the drop-out of girl students. ? Parents are apprised of their wards' academic progress and attendance through report cards. ? Online yoga with family was arranged on International Yoga day.

6.5.3 – Development programmes for support staff (at least three)

? Free of cost professional counseling services for the support staff and their families. ? Rendering financial support for medical treatment of support staff. ? Free uniform to peons, chowkidars and attendants. ? Financial assistance and non-monetary assistance in time of need. ? Provision of leave as per Pb.Govt/ P.U. Norms.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Proactively responding to the changing needs of the parents and society by enhancing latest technological trends in the field of Education. Thus, the institution is complying with the requirements of standards and striving continually to improve the quality of operation of the Institution. ? Proposal for ICSSR, New Delhi Sponsored seminars ? For the NSS unit's various social activities one Backward village Habib ke has been adopted. ? Use of ICT is increased in teaching learning process. Inflibnet service is provided to faculty, students and research scholars. ? Internal Quality Assurance Cell is framed to take care of quality enhancement by applying for few certified Diploma/Courses and under NCQF proposal for two courses will be submitted. ? College will remain work for the MOU's with other institutions.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Programme for B.Ed(II)	26/08/2020	26/08/2020	28/08/2020	110
2019	Teacher's Day and Talent Hunt Programme	05/09/2020	05/09/2020	Nil	150

2019	Nukkad Natak by Krantikala Manch on the theme 'Drug Abuse'	06/09/2020	06/09/2020	Nil	109
2019	Competition in Creative Writing and Good Hand Writing	09/09/2020	09/09/2020	Nil	50
2019	Fit India Movement Launch live update	09/09/2020	09/09/2020	Nil	109
2019	Hindi Divas Celebration	14/09/2020	14/09/2020	Nil	110
2019	Rashtriya Poshan Maah Celebration	28/09/2020	28/09/2020	27/10/2020	130
2019	Gandhi Jayanti Celebration	02/10/2020	02/10/2020	Nil	113
2019	Participation in Swatchta Abhiyan	14/10/2020	14/10/2020	Nil	110
2019	Trip to Sultanpur Lodhi	23/10/2020	23/10/2020	Nil	40
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Wall Portrayal on the theme: Gender Equity	23/11/2019	Nil	250	7
Extension Lecture at Government Primary School at Village Habib Ke on the theme "Child	12/12/2019	Nil	40	7

Abuse"				
Nukkar Natak "Chidiya"	20/12/2019	Nil	100	7
National Girl Child Day Celebration	24/01/2020	Nil	20	7
International Women's Day Celebration	11/04/2019	Nil	115	7
Online Question-Answer Session	11/03/2020	Nil	110	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. "Save Energy" initiative is taken by the student Council to make students aware by making them switch off lights and fans before leaving the classroom Environmental awareness campaigns organized by NSS Unit. 2. Students prepare projects on "Environmental Education" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, Best out of waste, ecosystem and biodiversity in Pedagogy of Science. 3. Massive Rally for Saving the Environment: The Posters made by the NSS volunteers on the previous day were economically and effectively used by transforming them into banners. Each volunteer of the team participated in the rally held at village Habib Ke. This rally served as an effective medium for making the villagers aware about the need to save the environment. Also another purpose of the rally was to create awareness among the youth about dirt and diseases. 4. Tree Plantation at Government Primary School, Habib Ke: In order to promote the theme of NSS camp i.e. 'Save environment', NSS volunteers planted some tree saplings in the seedbeds of the Government Primary School, Habib Ke. 5. All the members of the NSS Unit participated in cleanliness drive in the campus which was organized to create awareness and motivation among students to keep the environment clean. 6. The institute makes every effort to integrate cross cutting issues as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum. 7. The Institute provides various means to educate or aware the students on Climate Change and Environmental Education through lectures time to time. 8. Institute has dedicated environmental society which is basically an Environment Education cell of students that organizes many events and aims at promoting and increasing environmental consciousness, awareness and responsibility amongst the Institute youth and the populace. 9. Dustbins are installed at various points in the college and cleanliness is maintained. 10. Extension Lectures on Plastic Waste Management Single use Plastics 11. Cleanliness of the City park, Ferozepur city by NSS unit.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil

Scribes for examination	Yes	Nil
Any other similar facility	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	01/09/2019	1	Nukkad Natak by Krantikala Manch on the theme 'Drug Abuse'	To propagate social and political messages in a humorous and sarcastic way and create awareness	109
2019	Nil	Nil	09/09/2020	1	Fit India Movement Launch Live Update	Aims at encouraging people to include physical activity	109
2019	Nil	Nil	21/09/2019	1	Talent Ka Mahasangram	In order to find out students for T.V programme and performances	30
Nil	Nil	Nil	28/09/2020	1	Rashtriya Poshan Maah Celebration	to address the malnutrition challenges and sensitize our countrymen regarding the importance of holistic nutrition	130

Nill	Nill	Nill	02/10/2019	1	Participation in Swatchta Abhiyan	To envisage that such activities will help to make the environment clean and keep everyone healthy	110
Nill	Nill	Nill	07/11/2019	1	A call to Blind Home, Ferozpur City	to make students understand the power of empathy, integration, empowerment to a special section of society who is special for living their lives beautifully with self-control.	50
Nill	Nill	Nill	18/12/2019	1	Visit to Arya Anath Ashram	the aim to ignite the responsibility among all the volunteers sense of	50
Nill	Nill	Nill	19/12/2019	1	Visit To Village Habib Ke	To Adopt Socially Backward Student	50
Nill	Nill	Nill	20/12/2019	1	Free Dental Check-up Camp at Village Habib Ke by GENESIS, Ferozpur	maintain proper dental hygiene	130

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus for the Year (2019-20)	08/07/2020	Dev Samaj College of Education For Women, Ferozpur City requires all students to act as responsible citizens and members of a higher education academic community. Each student is responsible to know, observe, abide by, and adhere to the Colleges Student Code of Conduct, policies, rules, and regulations. Students must comply with all policies applicable to conduct in the classroom as well as College-sponsored activities. The College has made this Code of Conduct, as well as its other policies and procedures, available to its students. Upon enrolling in the College, students are automatically placed under the guidelines, rules and regulations established by the College. Students are responsible for familiarizing themselves with all policies and procedures affecting them. The Handbook not only gives the schedule of academic activities through the year but also serves to comprehend the code of conduct to be followed by the student-teachers inside the campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nukkad Natak by Krantikala Manch on the theme 'Drug Abuse'	06/09/2019	Nil	109

Fit India Movement Launch Live Update	09/09/2019	Nil	109
Rashtriya Poshan Maah Celebration	28/09/2019	Nil	130
Gandhi Jayanti Celebration	02/10/2019	Nil	110
Participation in Swatchta Abhiyan	02/10/2019	Nil	110
Naitik Sikhya Exam	23/10/2019	Nil	109
National Unity Day	31/10/2019	Nil	109
A call to Blind Home, Ferozepur City	07/11/2019	Nil	50
Spectacle Art and Craft on the theme: Culture, Family Love and Values	15/11/2019	Nil	110
Plantation Darbres	26/11/2019	Nil	50
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The campus has been declared "Plastic Free" zone. 2. The campus has green landscaping of plants and trees, through various activities like : Swatch Bharat Abhiyaan Poster Making Competition Swachta Pakhwara Cleanliness Drive Plantation Drive No Plastic Campus Green landscaping with trees and plants. Students participate in campaigns like each one plant one 3. Earth Day Celebration 4. Rally on Save Environment 5. Awareness about Deforestation 6. Awareness about Conserve native species of plants and trees. 7. Extension Lecture on "Plastic Waste Management Single Use Plastics" 8. Virtual Poster Making Competition on Earth Day 9. Online Participation in "Each One Plant One" Campaign by Mayank Foundation Ferozepur

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices 1. Practice 1: Social Service: NSS Camp Objectives The main objectives of National Service Scheme (NSS) are : • Understand the community in which they work • Understand themselves in relation to their community • Identify the needs and problems of the community and involve them in problem-solving • Develop among themselves a sense of social and civic responsibility • Utilize their knowledge in finding practical solutions to individual and community problems • Develop competence required for group-living and sharing of responsibilities • Gain skills in mobilizing community participation • Acquire leadership qualities and democratic attitudes • Develop capacity to meet emergencies and natural disasters and • Practice national integration and social harmony Practices: ? Cleanliness Conduire This activity was based on the THEME 'Youth Against Dirt and Disease'. It helped the NSS volunteers to make their surroundings hygienic by the cooperative efforts of each member. This activity truly left a, mark on the minds of the volunteers to keep their surroundings neat and clean. ?



Extension Lecture by Dr. Monika Bedi, Councillor ICTC, Civil Hospital, Ferozepur City) (17-12-2019) It was regarding awareness on HIV AIDS. Dr. Monika Bedi conducted the lecture inclusively by communicating with the students which led to clearing away of all the myths and misconceptions in the minds of students related to HIV AIDS. Also the students now had a very clear concept that every HIV positive person is not suffering from AIDS. ? Poster Making Competition (17-12-2019) A Poster Making competition was conducted based on the theme 'Save Environment' and 'Youth against Dirt and Diseases'. Each volunteer made an effort to incorporate an innovative piece of art for saving the environment. ? Collection Centre of NSS Unit (17-12-2019) The Collection Centre was formed to receive all types of donated clothes and eatables for the poor and the needy children who have taken shelter in Arya Anath Ashram. ? Yoga Class Session (18-12-2019) Based on 'Healthy Mind resides in a healthy Body'. For this purpose, a Yoga session was carried out in the morning by the NSS volunteers. ? Visit to Arya Anath Ashram (18-12-2019) All the clothes and eatables collected on the previous day by the NSS Unit Collection Centre were humbly donated by the teachers and the NSS volunteers to the orphanage. NSS volunteers visited the City Park of Ferozepur City with an objective to conduct a cleanliness drive. It involved cleaning the park collectively and thus creating awareness among people about keeping their surrounding neat and clean. This activity was then followed by plantation of saplings in the City Park by NSS volunteers. NSS volunteers painted the walls of the City Park related to the Girl Education and Child Abuse. ? Educational Movies (18-12-2019) In order to celebrate the idea of 'Ek Bharat, Shreshtha Bharat', a movie based on the culture and famous places of Andhra Pradesh was shown to the NSS volunteers. Also another movie based on the theme of sacrifices of every mother was also screened for the NSS volunteers.. ? Visit to Village Habib Ke (19-12-2019) Social welfare, being an inseparable part and objective of NSS camp, required us to adopt a socially backward village Habib Ke. For the same purpose, a visit to the place was planned particularly to the Government Primary School at the village. ? Extension Lecture at Government Primary School, Habib Ke by the Programme Officers (19-12-2019) We aimed at interacting with the students of the Primary School, Habib Ke regarding some child issues such as hygiene problems and child abuse. For this purpose, Dr. Gagandeep Kaur delivered an extension lecture on the topic 'Good Touch and Bad Touch'. This was preceded by another extension lecture by Dr. Paramvir Singh on the topic of Maintenance of Personal Hygiene. Both the lectures were really motivating both for the school children as well as for the NSS volunteers. ? Tree Plantation at Government Primary School, Habib Ke (19-12-2019) In order to promote the theme of NSS Camp i.e. 'Save Environment', NSS volunteers planted some tree saplings in the seedbeds of the Government Primary School, Habib Ke. Massive Rally or Saving the Environment (19-12-2019) The Posters made by the NSS volunteers were economically and effectively used by transforming them into banners. A rally held in village Habib Ke. This rally served as an effective medium for making the villagers aware about the need to save the environment. Another purpose of the rally was to create awareness among the youth about dirt and diseases. Nukkar Natak Chidiya (20-12-2019) NSS volunteers take up a sensitive social issue i.e. 'Women Abuse' and create awareness about it in the society. In order to accomplish this, a group of talented theatre students in our NSS Unit performed a Nukkar Natak based on the theme of sexual abuse against women named as 'Chidiya'. This street play was enacted at various places i.e. in the village, in the Government Primary School and in the campus of Dev Samaj College of Education for Women as well. It was very well appreciated everywhere by the viewers. ? Aerobics Class (20-12-2019) On the theme 'Health is Wealth' an aerobics class for one hour was organised. ? Free Dental Camp At Village Habib Ke (20-12-2019) With the objective to justify the theme of 'Youth against Dirt and Diseases', NSS unit of the college with the coordinated collaboration of Genesis Institute of Dental Research and Sciences, organized a free of cost

Dental Camp at the Government Primary School, village Habib Ke. This camp involved healthy participation of all the teachers as well as the volunteers. A team of specialized dentists carried out comprehensive dental checkup for students and villagers. Wall Painting at Government Primary School, Habib Ke (21-12-2019) NSS unit skilfully painted the walls of the Government Primary School, Habib Ke, so as to make education interesting for the students with the help of beautiful pictures, cartoons, paintings, counting, etc. ? Kho-Kho, badminton Match (21-12-2019) NSS volunteers were engaged in Kho-Kho and badminton match. Rally On Road Safety and Pasting Retro Reflectors (22-12-2019) This day was dedicated to the theme 'Road Safety and Traffic Rules'. So, a rally was organized by the NSS volunteers in collaboration with the members of Mayank Foundation, Ferozepur. This rally was to serve the purpose of creating awareness among people about Road Safety and the importance of Traffic Rules. So keeping this in consideration, pasted radium reflectors which are actually Retero Reflectors on vehicles. These reflectors reflect light at night to make other road users aware of the vehicles and hence prevent accidents and mishappening. This activity was based on the motto 'Not me, but you'. Practice II: Stay Home Stay Safe Objectives: The Context: As the COVID-19 is going on and everywhere there is a Lockdown in INDIA, so the community members and our organizing committees and NSS of th college provided students the online classes and Activities at home through social media like whatsapp and Google classroom apps. Practices: ? Extension lecture on COVID-19 and Regular Diet by Dr. Gagandeep Kaur on 20th April,2020: ? Celebration of Earth Day: On 21st April, 2020, ? Online Yoga Session" STAY HOME, STAY FIT" On 23rd April, 2020, ? Debate Competition on 24th April,2020 A Debate Competition On the Topic:- "Benefits And Harmful Effects Of Online Learning" was held online on 24th of April, 2020. NSS Volunteers Ina, Megha, Simranjit kaur, Nishu, Shveta gave their views on this topic. According to them, in the circumstance in which we are living today due to COVID-19 is impossible to study in those rushed classes which is filled with a lot of students. So, this online learning is the best way to teach the students. It also provides flexibility, as we can learn anything anywhere without any time bounds. They also explained that how the teachers are interacting with the students in this situation, when we all are lockdown at home due to COVID-19 or CORONA VIRUS. ? Play on Online Teaching Let's Stay Home" On 25th April,2020: By this play, they showed that how we prevent from COVID-19 and stay home and also stay from unnecessary rumours which showed the social media. ? Questioning Session on Social and Gender issues 26th-27th April, 2020 NSS volunteers Anjali, Megha, Simranjit kaur, Harnoor , Ina, Nishu, Bharti, Shilpa , Daisy, Naina, Priya asked their questions to teachers and the teachers gave them a satisfactory answer of their questions. Questions by the NSS volunteer: 1Q: What kind of intervention can be introduced at school and college level to raise the awareness about violence against women? 2Q: What are laws in Indian constitution regarding violence against Women? 3Q: How does Alcohol or Drugs effect on the brain of teenagers? 4Q: What steps have been taken by government to stop the physical violence against women and what are the laws implemented on it? 7Q: What are alternatives for studies that do not have online learning sources? 8Q: How can we productive at home during lockdown?

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://devsamaj.co.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dev Samaj College of Education for Women in tune with the vision of the most

worshipful Bhagwan Dev Atma, the founder of Dev Samaj, to empower and emancipate women, the vision of the college is to shape, sensitize and inculcate in the prospective teachers a desire for excellence combined with right attitudes, values and ideologies. College strive to maintain the high ideals of regeneration of mankind and transformation of society, since it determines the level of civilization and that the future of women lies in Education. The (IQAC) Internal Quality Assurance Cell monitors and scans every academic programme taking place in our College to ensure perfection and achieve excellence in the task undertaken: Women Empowerment/Girl Education

1. National Girl Child Day Celebration 24th January, 2020 As per the guidelines provided by all Regional Directorates and State NSS Officials, some activities were organized to celebrate National Girl Child Day on 24th January, 2020. All the arrangements for the celebration were made successfully by the collaborative efforts of the NSS volunteers and Programme officers. Speeches, Recitation of motivational poems, debate related to the social issues of girls and Essay writing on Beti Bachoo, Beti Padhoo were the activities of the day. The celebration begins with the Address of the college Officiating Principal, Dr. Rajwinder Kaur followed by the expression of some enlightening views of students about the schemes of Beti Bachao Beti Padhao Program. This was followed by essay writing competition on the theme. The students were made aware about the need and objectives of the scheme along with its impact on the society. Paying a courageous concern over various social issues against women prejudices, several debates were carried out. Some inspirational and thought provoking poems were recited by the students to motivate each and every participant towards strengthening the Beti Bachao Beti Padhao scheme through possible efforts. Celebration of this day really helped all to realize the need of Women Empowerment as the crucial reform for the betterment of the society.

2. International Women's Day Celebration (11th March, 2020) International Women's day is celebrated on 8th March every year around the world. It is an important occasion for all of us to pause for a moment to reflect on ourselves, to appreciate, how much has been done and what more needs to be done in the field of gender equality. On 11th March, 2020, Women's day was celebrated in our institution. On this day, B.Ed and M.Ed. students together featured a wide variety of events including music, a picture slideshow, short games, Poem Recitation, sketching and painting etc. Dr. Rajwinder Kaur, Principal of the college recognized and honored the female Staff for their pivotal contributions to the college.

3. Extension Lecture on Menstrual Hygeine during Poshan Pakhwada Under Poshan Abhiyan, September Month was celebrated as the Rashtriya Poshan Maah across the country to address the malnutrition challenges and sensitize our countrymen regarding the importance of holistic nutrition. Poshan Maah aimed at making people aware of the importance of Nutrition for their

Provide the weblink of the institution

<http://devsamaj.co.in>

## 8.Future Plans of Actions for Next Academic Year

8. Future Plans of action for next academic year (500 words)

1. Up gradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members.
2. Office automation to ensure an updated data management system in the college. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details.
3. Complete digitization of the college library is also planned.
4. Construction of Lift facility in the main academic building.
5. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit.
6. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities.
7. Encouraging faculty members to complete their doctoral degrees and to continue research activities through

quality publications and research projects. 8. Construction of rain water harvesting system in the college campus. 9. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives. 10. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies. 11. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff. 12. Promoting the harmony and cooperation among faculty members. 13. Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust. 14. Recycle-Reuse-Reduce: Keeping in mind the environment being harmed unnecessarily because of use of paper for reporting and record keeping, college would like to initiate the triple R solution for various processes. 15. Also, keeping pace with the increasing demand, we plan to add two Courses Under National Skill Qualification Framework 16. Expand communication and engagement effort with alumni. 17. In order to sensitize and increase awareness about cleanliness. Swachta Abhiyaan will be conducted. 18. Workshop on useful information for faculty to develop, implement and evaluate new approaches to lesson planning. 19. Talk on necessity of Digital payment system. 20. Beti Bachao - Beti Padhao," programme for survival, protection and education of the girl child. 21. To sensitize the students to the ways in which the visually challenged cope with life. 22. Encourage students and communities to adopt good sanitation and hygiene practices. 23. New college canteen will be constructed with all the facilities. 24. Celebration of Maat Pita Santan diwas. 25. Celebration of National/International Days. 26. Participation in Zonal and Interzonal Youth and Heritage Festivals. 27. To organize National Seminars/Conferences for dissemination of information 28. To conduct an orientation programme for teachers. 29. To augment infrastructural facilities. 30. To increase programme options available to the students in terms of Diplomas and Certificates.